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## Preliminary Building Permit Checklist

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Single dwelling development:

1. Application form for building permit.
2. Current copy of title and plan of subdivision, including any covenants or 173 agreements.
3. Provide property information from relevant council.
4. Provide Legal point of discharge from relevant council.
5. Protection works notice to both adjoining properties. (if applicable)
6. Job specific builder's warranty insurance.
7. Truss computations and layout plans. You can provide this later once available.
8. Provide a full set of working drawings (site plan, floor plan, roof plan, elevations, sections, electrical plan, window schedule, flashing detail, weepholes, smoke alarms, downpipes, lift-off hinges, A Grade safety glass requirements, articulation joints etc).

**Ensure 10% natural light and 5% natural ventilation is achieved to all habitable rooms.**

**Provide Brick corbelling to exposed eaves of garages on located on the boundary to achieve an FRL of 60/60/60.**

9. Provide construction specification of any light weight construction.
10. Provide structural design, computations and certificate of compliance from a structural engineer. Certificate of compliance to be addressed to P. Azadzoï of NPA Building Consultants referencing all the approved documents and soil report.  
Structural drawings to show footing/slab design, framing schedule, lintels, bracings etc.
11. Provide soil report.
12. Provide re-establishment survey plan from a licensed land surveyor. (if pegs are not in place)
13. Provide 6 star energy report and endorsed drawings. All the requirements and recommendations to be specified on working drawings. (insulation, building sealing, glazing type, rainwater tank, lighting power density etc)